



United Nations Industrial Development Organization Programme Office for Iraq

Projects' Steering Committee Meeting

“Enterprise Development through Information and Communication
Technologies (EDICT)” and
“Investment Promotion for Iraq (IPI)”

October 22 – 23, 2012
Rome, Italy



A. BACKGROUND

The SME development programme for Iraq is implemented by BIT/ITU and consists of the following Iraq projects:

- Enterprise Development through Information and Communication Technologies (EDICT),
- Investment Promotion in Iraq (IPI)

EDICT and IPI supplemented the concluded project of “Enterprise Development and Investment Promotion” implemented in the three governorates of Erbil, Baghdad and Thi qar. EDICT and IPI aims at facilitating the creation and upgrading of small- and medium-sized enterprises (SMEs) using complementary ITU tools and methodologies (EDIP, SPX). Both project complement and reinforce the operationally closed EDIP project for Iraq, which has provided direct technical assistance to more than 200 SMEs in Iraq and created estimated employment opportunities for over 300 Iraqi people.

The projects deliver the technical assistance through three Enterprise Development Centres (EDCs) established and functioning within the Ministry of Industry and Minerals in Baghdad, Nassiriya Chamber of Commerce in Thi Qar, and KRG Ministry of Trade and Industry in Erbil. The EDCs currently have the capacity to carryout independently training and counselling activities according EDIP methodology and by the end of 2012 also to run effectively SPX and e-learning centre. Each local institution provided to the project substantive physical space (120 sqm average), assigned one full time staff, 7 part-time business counsellors and 10 part-time trainers free of charge.

B. OBJECTIVE

The Steering Committee, held with the participation of key project stakeholders, is a meeting to determine strategies for project implementation, oversee progress achieved and challenges faced by the two aforementioned projects, and come up with recommendations for project implementation and targets for the upcoming year.

C. PARTICIPATION

Italian Cooperation for Development, institutional Focal Points, Heads of EDUs and UNIDO Local Coordinators from 3 project governorates, International Telematic University of Rome (UNINETTUNO), and UNIDO have been invited and confirmed to participate in this meeting.

Iraqi Participants

	<i>Institution</i>	<i>Name</i>	<i>Title</i>
1.	KRG – Prime Ministry Office	Mr Hoger Shalli	Advisor to KRG Prime Minister
2.	Ministry of Industry and Minerals	Mr Ali Saleem Omer	Director General - Ministry of Industry and Minerals
3.	Thi Qar Provincial Council	Mr Hilal Hussein Odhaib	Member of Thi Qar Provincial Council
4.	KRG – Ministry of Trade and Industry	Mr Suar Aziz Ali Al-Bajalan	Director-General, KRG Ministry of Trade and Industry
5.	Nasiriya Chamber of Commerce	Mr Saadi Khassaf Ali Al Khafaji	Head of EDC in Thi Qar
6.	Ministry of Industry and Minerals	Ms Nidhal Hamzah Abdul Ameer	Head of EDC in Baghdad
7.	UNIDO Iraq	Dr Abdulhadi Rashaq Marah Al-Hatem	UNIDO Local Coordinator in Thi Qar
8.	UNIDO Iraq	Mr Saman Khalid Ismael Dizaye	UNIDO Local Coordinator in Erbil

UNIDO

	<i>Institution</i>	<i>Name</i>	<i>Title</i>
9.	UNIDO HQ	Mr Stefan Kratzsch	Industrial Development Officer
10.	UNIDO Iraq	Mr Cristiano Pasini	Iraq Programme Coordinator
11.	UNIDO Iraq	Mr Arup Baruah	Senior SMEs Development & IP Specialist
12.	UNIDO Iraq	Mr Ygor Scarcia	Investment Promotion Expert
13.	UNIDO	Ms Ginger Cruz	Evaluation consultants

Italian Cooperation for Development

	<i>Institution</i>	<i>Name</i>	<i>Title</i>
14.	Italian Cooperation for Development	Mr Guglielmo Giordano	Senior Officer

UNINETTUNO

	<i>Institution</i>	<i>Name</i>	<i>Title</i>
15.	UNINETTUNO University	Professor Maria Amata Garrito	UNINETTUNO rector
16.	UNINETTUNO University	Mr Raimondo Sepe	ICT Director

D. LOGISTICS

All logistical and administrative arrangements for participants are made in accordance with UNIDO's rules and regulations.

Accordingly, on cost sharing basis, UNIDO is providing to sponsored participants, round-trip flight tickets with the most direct and economical route. In case the participants choose to deviate from the authorized route or travel dates, they should cover any additional costs individually. Please refer to your ticket for your exact arrival and departure times.

The aforementioned few selected participants will be provided with ad-hoc daily subsistence allowance (DSA) over the standard UN rate for Rome, Italy for official mission period (3 days) to cover hotel and meals. An additional day of ad-hoc DSA will also be provided to cover incidental expenses including transportations, visa and communication costs. The participants will be provided with their 80% DSAs before their departure for Rome, in Iraq.

The participants will be responsible for all other expenses incurred in the home country incidental to travel abroad, passports, visas, the required medical examinations, inoculations and other such miscellaneous items, as well as internal travel to and from the airport of departure in the home country.

UNIDO will NOT assume responsibility for the following expenditures in connection with the participants' attendance at the meetings:

- Costs incurred by participants with respect to any insurance, medical bills and hospitalization fees;
- Compensation in the event of death, disability or illness;
- Loss or damage to personal property;
- Purchase of personal belongings and compensation for damage caused to them by climate or other conditions.
- Airport-hotel-airport transfers, city or in-country transfers and meals.

Airport Pick-up / Transportation

In Rome: No shuttle available, participants will arrange their own transportation between their hotels and the meeting venue.

Accommodation:

UNIDO will provide facilitation for the booking of the hotel in Rome. **Please note that participants has to pay individually and directly the hotel costs during check-out.**

Hotel: Hotel Twentyone - www.twentyonerome.com Via Cola di Rienzo, 23 - Rome Phone: +39.06.32609607	Meetings Venue: UNINETTUNO University Corso Vittorio Emanuele II, 39 Rome – Italy
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E. IMPORTANT CONTACTS

UNIDO mission support Staff

Mr Ygor Scarcia: +962 79 7969 805
+39 340 53 64 344
y.scarcia@unido.org

Emergency Services: 112

F. MAP OF DIRECTIONS

<https://maps.google.com/maps?saddr=Via+Lucrezio+Caro&daddr=41.9064642,12.473457+to:Corso+vittorio+emanuele+II,+39,+roma&hl=en&ll=41.901191,12.478666&spn=0.019644,0.044675&sll=41.905743,12.473216&sspn=0.008688,0.01929&geocode=FZp6fwldpEK-AA%3BFSBxfwldcVS-ACnBn1x2V2AvEzFxMeuhmk8JEw%3BFTtlfwldwGS-ACldyM2FTmAvEzHpgN14uH0JSQ&t=h&mra=dme&mrsp=0&sz=16&z=15&via=1>

